

# GUIDE FOR GREETERS

Acting as a Greeter requires a minimal time commitment – just a few hours on one or two days of the RMDC. The role you play as a Greeter contributes greatly to the warm perception our attendees have of the convention.

Please read this guide carefully, as it contains important details about Greeting. You may also wish to bring a copy for reference during the convention.



## YOUR ROLE AS A GREETER

### Greeter Responsibilities

Greeters welcome attendees to the RMDC on Thursday and Friday mornings, assist with directional information, encourage attendance at the various RMDC special events and help answer any questions that arise.

### Greeter Assignments

Please submit your desired day(s) to Jennifer Wissel, Associate Director of Convention & Events, at [jwissel@mddsdentist.com](mailto:jwissel@mddsdentist.com). You will receive your Greeter assignment/position via email.

### Greeter Training

Monday, January 7, 2019 at 6:00pm. Join MDDS staff for a tour of the Colorado Convention Center.

### Greeter Perks

MDDS appreciates your time and service and gladly offers one (1) VIP Hospitality Lounge pass to each Greeter on the day(s) you volunteer. The VIP Hospitality Lounge serves as a retreat and provides complimentary continental breakfast, lunch and snacks.

## YOUR DAY AS A GREETER

### Day of Assignment

- Pick up your Greeter Packet by 6:30am at the Greeter table located outside room 601
- Serve as the “eyes and ears” of the RMDC. We ask you to stay alert and to:
  - Watch for any suspicious people or behavior
  - Be mindful of people who don't seem to belong/stand out from the rest of the group
  - Be aware of the physical environment –exit locations, etc.
  - Listen to your “gut.” If a situation doesn't “feel” right, it likely isn't



- If there are any issues or questions you are unable to answer, call (303) 228-8214 or find an MDDS staff member
- Lost & Found is located in the Colorado Convention Center Security Office
- Mother's room is available. Please request at Information in Lobby D

## RMDC EVENTS

- Opening Session – Thursday morning from 8:00am-9:00am in the Four Seasons Ballroom
- Expo Hall Receptions – Thursday AND Friday from 4:00pm-6:00pm in the Expo Hall. Complimentary beer, wine and soda while supplies last
- Friday Night Party – Friday evening from 6:00pm-8:30pm at the Hyatt Regency, Capitol Ballroom
- Friday Night After Party – Keep the networking going from 9:00pm-2:00am at downtown location TBD

## TICKETS & CE CREDIT

- All courses are ticketed. If tickets were not reserved during registration, they may be added at Registration in Lobby D
- Tickets for all non-fee courses will ONLY be honored until 10 minutes after the course start time
- Tickets for fee courses will be honored throughout the entire course

## QUESTIONS

If you have additional questions about Greeting, please contact Jennifer Wissel, Associate Director of Convention & Events, at [jwissel@mddsdentist.com](mailto:jwissel@mddsdentist.com) or (303) 488-9700 ext. 3271.

